

**CoALS Technology Leadership Council**  
**October 28<sup>th</sup>, 2021**  
**10:00 a.m.**

**Attendance:**

<b>Members</b>			
<b>Alan Kurk</b> (CIO/Director AIT)	<b>Tim Ramsey</b> <b>Designated Chair</b> (Assoc Dir AIT)	<b>Kerry Pickens</b> (Technology Compliance Committee & Technology Security Committee)	<b>Barry Stratta</b> (Enterprise Technology Committee)
<b>Josh Wand</b> (Department Head)	<b>Keith Wicker</b> (CISO)	<b>Gene Curtiss</b> (Enterprise Technology Committee)	<b>Aaron Rodriguez</b> (Manager Service Area 2)
<b>Ronald Lacey</b> (Biological & Agricultural Engineering)	<b>Kurt Zhang</b> (Department of Nutrition, Texas A&M AgriLife)	<b>X Clare A. Gill X</b> (Executive Associate Dean)	<b>Adrienne L. Brundage</b>

Also in Attendance:  
 Sarah Hoving, IT Governance Coordinator

## Minutes

**Item 1: Approval of Minutes**

Description: Review and approval of minutes from September meeting

**Item 2: Announcements**

Description: Note relevant information from available reports as applicable.

- A. TAMU IT/ITAC- Aaron Rodriguez
  - Updated list of all various IT organizations across campus: <https://it.tamu.edu/community/it-communication/campus-it-contacts.php>
  - Most updates were about Office 365 migration- they are halfway through
  - Communities of Practice- formalized way to do user group stuff about various topics regarding technology, goal is to add more structure
    - Various people across the university, not just with AG, can come together and share various topics, ideas, and best practices
  - Setting up meeting with Damon Slayton, HR for university, to discuss big issues that IT in general is having
    - Retaining good talent and bringing them in at the low level
- B. TAMU Consultant Recommendation - Tim Ramsey
  - IT in the college as it is right now not going to change
    - AIT is still going to be providing management and support for IT services for the college
  - May take on additional workloads
    - Research for Vet Med is going to be moving to AgriLife research

**Item 3: Departmental IT Services Migration**

Description: General updates and discussion about what we are currently doing and what we have planned for departmental IT service migration for the College of Agriculture and Life Sciences. - Tim Ramsey

- Have migrated about 800 people so far and have about another 800 waiting on migration. 700 people have not responded
  - Many of the people that have not been migrated have reasons as to why (scheduling conflicts, etc.)

**Item 4: Teaching Labs & Classrooms**

Description: Handoff - Enterprise Technology Committee working with Instructional Media Services at TAMU IT Academic Services. Purpose to determine management and support options for departmental teaching labs and classrooms across the college and potential hurdles. - Tim Ramsey.

- Already engaged IT academic services through their instructional media services team for taking over management of classrooms

- Departments own their classrooms, management of these classrooms were done by staff in department or teachers/faculty
- Asked IMS what they could do since they already have a management system in place
- Currently 67 classrooms in teaching labs across the college, IT academic services and IMS only support 23 of them, so Tim is keeping the conversation going to see what can be offered
- IMS does have some good benefits- they have contracts with vendors that can build out these spaces that can help with getting computer systems, projectors, cameras
  - Team built within CoALS will work with IMS for authentications and modernizing a lot of the classrooms, many of the classrooms are WAY behind. Many don't have the cameras anymore to record lectures
- Tim- Currently have \$100,000 to begin funding this, but will be building a matrix to approach each one of the departments with what they need to contribute to help bring this to fruition

**Item 5: Researchers IT Services Migration**

Description: General updates and discussion about what we are currently doing and what we have planned for Researchers IT Services Migration for AgriLife Research in the College of Agriculture and Life Sciences - Tim Ramsey

- Project Manager- Sushant Patil
  - Currently working on scheduling time to visit with researchers to get their administrative access and to get Ivanti installed, this is a voluntary migration

**Item 6: CoALS IT Support Services**

Description: Updates on new hires planned to improve response times for support requests - Tim Ramsey

- Huge pain point right now, request will be submitted on Monday and won't hear back till Friday
- Given enough funds for 4 new support people, not getting people to apply for the opportunities however
  - Positions are listed on AgriLife jobs page, also listed internally
  - <https://agrilifeas.tamu.edu/hr/careers-employment/>

**Item 7: Key Updates from CoALS Committees**

Description: Recap of each governance committee meetings found in minutes posted on governance page

<https://firstcallhelp.tamu.edu/knowledge-base/coals-it-governance/>

- Technology Security and Compliance Committee – Keith Wicker
  - Merged the information security responsibilities under one group
  - Reach out to Keith directly if there are any information security questions
- Enterprise Technology Committee – Barry Stratta
  - Request for funds for Jason Gill & Josh Wand

**Item 6:**

**Action Items**

- A. Work on obtaining data for Request for funds for Jason Gill and Josh Wand

**Item 7:**

**Closing**

Description:

Adjourn meeting on time noting actions and conclusions of meeting.

Next meeting will be held on the 4<sup>th</sup> Thursday of January, 2022 at 10 a.m.