

CoALS Technology Leadership Council
July 29th, 2021
10:00 a.m.

Attendance:

Members			
Alan Kurk (CIO/Director AIT)	Tim Ramsey Designated Chair (Assoc Dir AIT)	X Kerry Pickens X (Technology Compliance Committee & Technology Security Committee)	Barry Stratta (Enterprise Technology Committee)
Josh Wand (Department Head)	Keith Wicker (CISO)	Gene Curtiss (Enterprise Technology Committee)	Aaron Rodriguez (Manager Service Area 2)
Ronald Lacey (Biological & Agricultural Engineering)	Kurt Zhang (Department of Nutrition, Texas A&M AgriLife)	Clare A. Gill (Executive Associate Dean)	

Also in Attendance:

Alex Guess, Business Coordinator III
 Sarah Hoving, IT Governance Coordinator

Minutes

Item 1: **Approval of Minutes**

Description: No minutes to approve this meeting

Item 2: **Announcements**

Description: Note relevant information from available reports as applicable.

A. TAMU IT/ITAC

- They know we are doing the IT Services Consolidation Project
 - TAMU is also migrating everyone from their on-premise tenant to Office 365
- Identity management – still using TAMU resources
- Licensing renewals – asking that you do not pay into that or partake into that. Being taken care of by AgriLife IT
- Discussed protocols if we have to shut down campus again due to covid spikes. Nothing really different from what was done in the past

Item 3: **IT Services Consolidation Project**

Description: General updates about what we are currently doing and what we have planned for services migration for the College of Ag

- Wrapping up testing for final 2 departments (Poultry Science and Ag Economics), starting Ag Economics next week, so far it has went well
 - So far have migrated about 600 people, right now this week we are doing ECB (6 departments left after ECB)
- Not focused on Research Computers
- Do having training! For how to consume/request/ manage services
 - <https://firstcallhelp.tamu.edu/knowledge-base/coals-post-migration-training/>
 - Intend to develop a continuous series of training through rest of summer and into fall: Next focus is putting together prerecorded trainings that are shorter in time frame so users can consume various topics, application, and aspects of our environment

Item 4: **Discussion of LIMS**

Description: Laboratory Information Management System presentation

- This is discussing more about the research side of CoALS
- Many labs are doing a wide range of things with how they are doing data management, how they are processing samples, etc.; we recognize this issue across all of AgriLife research
 - Are in discussion with a company called Agilent, looking at their ILABS product in order process financial transactions
 - Luckily at TAMU, there is already an ILABS infrastructure built
- Also a SLIMS that we are looking at, determining feasibility for the costs
- Clare Gill/Josh Wand – Emphasize need for ELN (Electronic Lab Notebook)

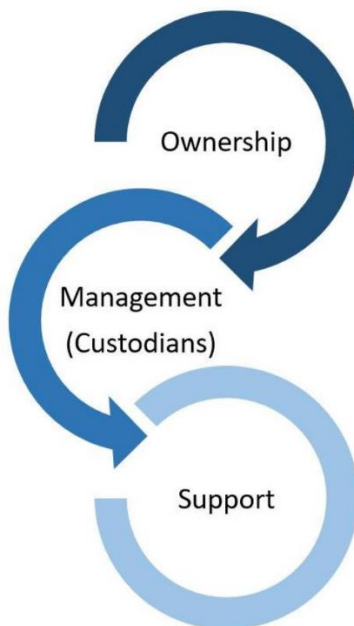
Item 5: Student Service Fee Appropriations

Description: Discuss labs in classroom for Instructional Media Service for TAMU Academic Services

- Have a request from Dr. Jason Gill/ Dr. Wand to expend some student service fee funds for a system/teaching class in BioBio - \$35,000 for system; supports teaching efforts for class

Item 6: Research IT Hand-off

- Now have identified all of Research Labs in college and have been able to identify who the PI's are for each of these
- We have PI's that have research program(s); their IT/Computer equipment that they have to conduct business for their research program they have. as the PI, have ownership of those resources.
 - AIT provides through support services provides basic support to those systems
 - When it comes to supporting the servers (managing them, etc.) and applications that relate to their research program, this is why ARC was created so that they can manage their IT
- Because there is a services migration for IT Services in the college, the Research Labs managed IT services needs to be turned back over to the researcher. The researcher should have management/administration of their IT services. So, they can manage it themselves or they can hire someone to manage it for them.
- Researchers have stated that they don't know what they are supposed to be doing in regard to management and compliance
 - We have developed an AgriLife research policy guide – template that is given to each researcher. Specifies all the things they are supposed to be doing to be compliant.
- Research Machines will not be migrated until they are a part of the ARC service center



Responsible to see that accurate, annual assessments of IT risk are performed on their resources and that any found deficiencies are addressed as part of a risk management process.

Responsible for training, provisioning and customization of the product, or other operational management services.

Provides help regarding specific problems with a product or service or other support services.

Item 7: Key Updates from CoALS Committees

Description: Recap of each governance committee meetings found in minutes posted on governance page

<https://firstcallhelp.tamu.edu/knowledge-base/coals-it-governance/>

- Enterprise Technology Committee (ETC) - Barry Stratta

Item 6: Action Items

- N/A

Item 7: Closing

Description: Adjourn meeting on time noting actions and conclusions of meeting.

Next meeting will be held on August 26th, 2021 at 10 a.m.